

External Advisory Committee Meeting Specialized Neuroscience Research Program

Date and Time	Sample Agenda topics	Presenter
Participants		
Night Before Closed Session EAC SNRP Director Institutional Representative NINDS	<p>SNRP DIRECTOR UPDATE</p> <ul style="list-style-type: none"> Review and assessment of SNRP performance. <p>Report on adherence to performance measures. Scientific and programmatic milestones that have been achieved since the last EAC meeting, refereed publications submitted and accepted, oral and written scientific presentations, technology transfer, student and fellow development, scientific seminar series.</p> <ul style="list-style-type: none"> Barriers to SNRP research productivity. <p>For example, timeliness of procurement, administrative barriers to scientific productivity, facilities and infrastructure problems, technological barriers.</p> <ul style="list-style-type: none"> Presentation of Strategic Plan. Future directions for the next EAC meeting. <p>The EAC must review and assess the financial and scientific management of the SNRP relative to the 5-year programmatic goals and vision outlined by the SNRP Director</p> <p>INSTITUTIONAL UPDATE</p> <ul style="list-style-type: none"> Institutional perspective on supporting the SNRP Award Update on Institutional issues of importance to the SNRP <p>Question and Answer Session</p> <p>EAC should seek clarification on all SNRP and Institutional matters to make informed judgements in its recommendations.</p>	<p>SNRP DIRECTOR</p> <p>INSTITUTE REPRESENTATIVE</p>
AM Open to all	<p>SCIENTIFIC EVALUATION OF SNRP PROJECTS</p> <ul style="list-style-type: none"> Synopsis of hypothesis and aims of the research project 	SNRP INVESTIGATORS

SNRP Director SNRP Faculty SNRP Collaborators NINDS	<ul style="list-style-type: none"> • Review of experimental results • Major scientific accomplishments and achievements in project goals • Plans for R01 submission • Future scientific directions for the next EAC meeting <p>Questions and Answer Session</p> <p>EAC and ad hoc experts should review and assess the scientific and technical merits of each research project, assess the quality and effectiveness of the research collaboration, and review project investigator progress relative to established metrics of performance in the SNRP.</p>	
Closed Session EAC SNRP Research Assoc. SNRP Students/Fellows NINDS	<p>EXIT INTERVIEW WITH SNRP RESEARCH ASSOCIATES, STUDENTS AND FELLOWS</p> <p>EAC should review and assess the quality of mentoring and other objective measures of SNRP training and career development outcomes.</p>	
Closed Session EAC SNRP Collaborators NINDS	<p>EXIT INTERVIEW WITH SNRP COLLABORATORS</p> <p>EAC should review and assess the quality and effectiveness of the research collaboration.</p>	
Closed EAC and NINDS Only	<p>EAC DELIBERATIONS</p> <ul style="list-style-type: none"> • Assessment of the scientific and administrative management of the SNRP-----Recommendations for future directions • Assessment of the Individual projects and collaborations-----Recommendations for future directions • Assessment of training and career development in the SNRP-----Recommendations for future directions • Assessment of Institutional support for the SNRP-----Recommendations and future directions 	
Closed EAC SNRP Director Institutional Representative NINDS	<p>REPORT OF THE EAC TO THE SNRP DIRECTOR AND/OR INSTITUTIONAL REPRESENTATIVE</p>	EAC CHAIRPERSON
	<p>FOLLOWING MEETING</p> <ul style="list-style-type: none"> • The EAC Chair should prepare and submit a written report on EAC recommendations to the SNRP Director and NINDS by 60 days following meeting. • The SNRP Director should review the EAC report with the Institutional Representative and submit a written action plan to address or disapprove EAC recommendations to the NINDS by 90 days following 	

	<p>meeting.</p> <ul style="list-style-type: none">• As referenced in the RFA, the NINDS must review and approve and/or disapprove any action plans prior to implementation at which point these plans are incorporated into the Notice of Grant Award.	
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